

MINUTES- COUNCIL MEETINGS-MONDAY, MAY 20, 2024- 6:00 PM

LOCATION: ALAMO CITY HALL

IN ATTENDANCE: Mayor Pamela Lee, Steve Jones, Laura Brownley, Bobby Cox, Geoffrey Villegas, Dondrea Geter, City Manager Jeff Floyd and interim City Clerk, Dana Burkhalter .

ABSENT: - Patricia Woodard

**EXECUTIVE SESSION (employee matters & litigations)**—started executive session at 5:30 pm. Brownley would take minutes from Executive session.

1. Call Meeting to order-Mayor Lee called to order @ 6:00 pm
2. Invocation-City Manager Floyd
3. Pledge of Allegiance
4. Approve minutes from April 15<sup>th</sup>, 2024, regular meeting-**Councilmember Brownley made a motion to approve, 2<sup>nd</sup> Villegas unanimously approved.**
5. Approved Agenda-**Councilmember Geter made a motion to approve the agenda.2<sup>nd</sup> Councilmember Jones, unanimously approved.**
6. Finance Report- **Brownley made a motion to approve 2<sup>nd</sup> by Councilmember Villegas, unanimously approved**

#### OLD BUSINESS

7. **East side park update**- City Manager Floyd told everyone that ME Sacks says we are at the middle stages of design. He sent us 2 quotes for the amphitheater at the East side park. They are from Greenline Architecture with a bid of 14,000. Site visits if needed would be \$3,750 Croft with a bid of \$55,844.00. M.E Sacks would like us to approve one of these and proceed with the project design. Mayor Lee wants Attorney Mr. Clark to look over the 2 proposals. **Councilmember Geter made a motion to table until Mr. Clark looks over the proposals 2<sup>nd</sup> by Councilmember Villegas unanimously approved.**
8. **Sidewalk**\_ City Manager Floyd told us that DOT will not let us epoxy the sidewalk. No painting or covering can be done unless it is DOT approved. Jeff did put it out for bids, but then DOT told us we can't do it. City Manager Floyd and the guys did pressure washed it and it looks better.
9. **Parking lot request for information**—City Manager Floyd put out a RFI in the illegal organ for request of information, to pave the parking lot on the side of New City Hall and the parking lot of old City Hall. City Manager Floyd has talked to Hooks, and Taylor n Sons, but no one seems to be interested now. We can wait until we decide what to do with the old City Hall. Steve suggested that we put some grinding down where the employees park on the side to help.

10. **GEFA bids** – lead line survey City Manager Floyd stated that the bids went into the legal organ and on the Georgia procurement register City Manager Floyd opened sealed bids LJA Environmental, Tindall Enterprises, and McKims & Creed . **Councilmember Geter made a Motion to table until Mr. Clark can look over. 2<sup>nd</sup> Councilmember Brownley unanimously approved.**
11. **TIA BIDS-** Jeff ran in the legal organ and on the Georgia procurement website. We had one bid from Scruggs company for \$307,956.09 this includes the following streets North Pine street 0.183 miles, South Broad Street 0.432 miles, North Jefferson St. 02.94 miles Stubbs Street 0.175 miles and Mcrae Street 0.145 miles for the resurface and stripping of the streets. **Councilmember Brownley made a motion to accept the bid from Scruggs company. 2<sup>nd</sup> by Councilmember Cox unanimously approved.**
12. **LMIG bids-** Jeff says we didn't receive any bids for this project. It is for 2 sections of 1<sup>st</sup> Ave 126 & Pine and Pine & Broad . Only 30,000 dollars so it didn't meet the requirements to be put on the Georgia procurement register. **Councilmember Villegas made a motion to put it back out for bids 2<sup>nd</sup> by Councilmember Jones unanimously approved.**
13. Saving CD'S City Manager Floyd said he has contacted Robins Federal and Wheeler Co State Bank. Robins has 4.7 for 7 months or 12 months. Wheeler County State Banks rate is 4.85 for 6 months. The bond and sinking fund, water & sewer saving account, general funds saving account. **Councilmember Bobby cox made a motion to move all of bond & interest sinking fund \$267,277.64 and all water & sewer savings account amount of \$200,178.72 and \$ 75,000 of the general funds savings account to cd's. for 6 months. 2<sup>nd</sup> by Councilmember Villegas unanimously approved.**
14. **LFA**—City Manager Floyd says the deadline is not until June 15<sup>th</sup>, one time grant. 45,000 for the City of Alamo. The 2 most used streets in the city are 126 to N Broad Street and Slaton to Stubbs Street across the road from the East side park. **Geter made a motion to repair 2<sup>nd</sup> by Bobby Cox unanimously approved.**
15. **BUTHE PROPERTY-** Laura asked if the City would be of help with the tearing down of the Floyd house that burned on Broad street. They are believed to not be financially able to do it themselves and it is just going to be a snack rat trap and an eye sore to the city. If we could do that it will come out of the ARP account. Councilmember Cox said that we can't do that for one and we have all the others that have had to do it for themselves already. Councilmember Jones said Code enforcement might not be like that at all. Mr. Clark says it would require us to put a lean on it to be able to do something like that to it. Move on to the next item.
16. **Graig George with the Bridges of Hope**-- Mr. George wanted to come and introduce himself and his wife. They are new to the county and will be purchasing The Bridges of Hope in June. They will be renaming it to the ARC. His wife Tiffany will be the director of the ARC. They will be able to service 60 women in the facility. This facility will be fully funded

by George and his wife. They hope to have the support of the city and county. The woman will be required to work.

17. An ordinance & adoption agreement for GMA retirement plan— Mr. Clark stated that GMA had submit to the IRS and plan to bring the document up to date. They have given us a summary of the changes. There are a lot of check boxes in the plan that we need to choose. Mr. Clark suggested that we speak with someone at GMA and make sure the document is clear as is before we sign. By the email Dana received this should have been done in December of 2023. **Motion to table until we get more information made by Councilmember Geter 2<sup>nd</sup> by Councilmember Jones unanimously approved.**
18. Storm Damage(cleanup)- City Manager Floyd said we have been talking about all the storm damage around the City. City Manager Floyd suggests that we reach out to the citizens through all calls and Facebook and let citizens know we will do a ONE TIME STORM DAMAGE pick up. They must have it all out by June 3<sup>rd</sup> and we will pick them up. If there is any cost, we will use the ARP funds to pay for it. **Councilmember Brownley made a motion to do a one-time storm damage pick up. 2<sup>nd</sup> by Councilmember Villegas unanimously approved.**
19. Summer Reading Program—Mrs. Elaine Clark has proposed the letter for the donations for the summer reading program at the Wheeler County Library. The city has given 4,000 dollars every year for the summer reading program. **Councilmember Steve made a motion to give the Wheeler County library the \$4,000 for this year's summer reading program. 2<sup>nd</sup> by Councilmember Geter unanimously approved.**
20. Farmers market- Councilmember Brownley stated the Wheeler County Chamber is wanting to ask the city for use of the Old Hardware store for a Farmer's Market. The Chamber would like to use the building for a period of 1 year period of using it for the farmer's market. They will be responsible for all expenses of the upkeep. They would have a manager in there to manage it when it was open. Chamber want to use it because it is inside, air conditioning, stalls for the vendors to set up in. **Motion was made to table until further information by Councilmember Villegas and 2<sup>nd</sup> by Councilmember Geter unanimously approved.**
21. CITY CLERK ADVERTISEMENT-**Councilmember Brownly made a motion to appoint Dana Burkhalter Intern City Clerk until we find out if we must advertise for the City Clerk Position, with a pay increase of \$20.00 an hour retro back to the past City Clerk's last day April 29<sup>th</sup>, 2024. 2<sup>nd</sup> by Councilmember Villegas unanimously approved. Councilmember Jones made Motion to table parttime clerk advertise for a month seeing if City Clerk Dana Burkhalter can handle it by herself. 2<sup>nd</sup> by Councilmember Geter unanimously approved.**
22. GTS TAXES- City Manager Floyd has reached out to GTS, the process to collect past due taxes from 2022 taxes and years prior to that. We would need to send a letter of intent to

FIFA, turn it over to GTS and GTS will handle all transactions after this, no expense to the City. **Councilmember Cox made a motion to go ahead and start the collection process to collect taxes 2<sup>nd</sup> by Councilmember Jones unanimously approved.** It will take 120 days after the letter is sent to FIFA.

23. City Manager report- report attached.
24. Police report- report attached.
25. Fire Report- report attached.
26. Police report- report attached Motion was made by Councilmember Jones to send Candidate Alicia Crabb to the police academy starting July 1<sup>st</sup> by Jones 2<sup>nd</sup> by Councilmember Cox unanimously approved.
27. PUBLIC PARTICIPATION- Mrs. Clark from the Advance discussed her concern about the old red building that Mr. Hunter Towns now owns. She would really like to see it spruced up.

The meeting adjourned at 7:39 pm with **Councilmember Geter making the motion, Councilmember Jones 2<sup>nd</sup>, unanimously approved.**

Submitted By:

Pamela Lee

Presiding Officer

Attest:

Dana Burkholder

Intern City Clerk

SEAL: